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Date: 28th June 2016

Dear Sir/Madam,

A meeting of **Regeneration and Environment Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 28th June, 2016** at **5.30 pm** to consider the following agenda item which was omitted when the agenda was published, and is now available.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

A G E N D A

- 6 Regeneration and Environment Scrutiny Committee Forward Work Programme.

Circulation:

Members And Appropriate Officers

A greener place Man gwyrddach

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REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – 28TH JUNE 2016

**SUBJECT: REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

1. PURPOSE OF REPORT

- 1.1 To report the Regeneration and Environment Scrutiny Committee Forward Work Programme

2. SUMMARY

- 2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

3. LINKS TO STRATEGY

- 3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation.

4. THE REPORT

- 4.1 The Regeneration and Environment Scrutiny Committee draft forward work programme includes all reports that were identified at the scrutiny committee work programme workshop on 29 March 2016. The draft work programme outlines the reports planned for the period June 2016 to April 2017.
- 4.2 The forward work programme is made up of reports identified by officers and members during the workshop and has been prioritised into three priority areas, priority 1, 2 or 3. Members are asked to consider the draft work programme alongside the cabinet work programme and suggest any changes before it is finalised and published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.
- 4.3 The draft Regeneration and Environment Scrutiny Committee Forward Work Programme is attached at Appendix 1. The cabinet work programme is attached at Appendix 2.

5. EQUALITIES IMPLICATIONS

- 5.1 There are no specific equalities implications arising as a result of this report.

6. FINANCIAL IMPLICATIONS

6.1 There are no specific financial implications arising as a result of this report.

7. PERSONNEL IMPLICATIONS

7.1 There are no specific personnel implications arising as a result of this report.

8. CONSULTATIONS

8.1 There are no consultation responses that have not been included in this report.

9. RECOMMENDATIONS

9.1 That Members consider any changes and agree the final forward work programme prior to publication.

10. REASONS FOR THE RECOMMENDATIONS

10.1 To improve the operation of scrutiny.

11. STATUTORY POWER

11.1 The Local Government Act 2000.

Author: Catherine Forbes-Thompson Scrutiny Research Officer
Consultees: Gail Williams, Interim Head of Legal Services and Monitoring Officer

Appendices:
Appendix 1 Regeneration and Environment Scrutiny Committee Forward Work Programme
Appendix 2 Cabinet Work Programme

Regeneration & Environment Scrutiny Committee Forward Work Programme
APPENDIX 1

Regeneration & Environment Scrutiny Committee Forward Work Programme June 2016 to April 2017			
Meeting Date: 28 June 2016			
Subject	Purpose	Key Issues	
Leisure Review (P1)	To update the Committee on the Welsh Audit Office (WAO) Report received in respect of the development of a Sport & Leisure Strategy and the progress made by the new Business Improvement Programme (BIP) in taking forward the recommendations in the WAO Report.	<ul style="list-style-type: none"> • Outline of WAO Report history and recommendations. • BIP Project scope and progress to date. • Next steps. 	Mark S Williams
Winter Service Plan Endorsement (P2)	Pre-decision.	To seek endorsement of the council's annual approach to Winter Maintenance	Terry Shaw
Apportionment of Highway Maintenance Budget 2016/17(P3)	To inform and seek Members comments on the reasons for allocation of highways budgets as well as advising Members of highway and transportation projects for the financial year.	Explain difficulties with drainage and reaction to budget levels. Highlight where reduction in funding affects delivery. List road surfacing schemes, Traffic Regulation Order schemes.	Terry Shaw Graham Parry
Community and Leisure Services Division – Various Issues Relating to Fees for Specific Services (P4)	Pre-decision	The report outlines a number of service areas where there are either new services to be offered that require fees to be set or where fee increases have not been implemented for a number of years such that the fee structure is no longer sustainable and/or is not recovering the full cost of the service. The report therefore seeks cabinet approval to introduce certain new fees and to increase or change the fee structure of others.	Mark S Williams

Regeneration & Environment Scrutiny Committee Forward Work Programme
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Meeting Date: 20 September 2016			
Subject	Purpose	Key Issues	Witnesses
Environment Budget update (P1)	Briefing report in relation to Service Revenue Budget Monitoring for 2016/17.	Service provision and delivery remaining within budget funding for the financial year and highlighting any ongoing budget pressures.	Mike Eedy
Highway Maintenance Plan (P2)	Pre-decision	To seek endorsement of the Council's approach to maintaining its highway Network.	Terry Shaw
Waste Collection review (P3)	To update the Committee on the work of the WG Collaborative Change Programme (CCP) in exploring waste collection change options, the Business Improvement Programme and Welsh Audit Office (WAO) examination of the CCP work and its assumptions.	<ul style="list-style-type: none"> • Outline of history of CCP, collection issues and reasons for considering change. • BIP Project scope & progress to date. • WAO findings. • Next steps. 	Mark S Williams
Review of Communities First proposals post 31 st March 2017. (P4)	To consult on grant bid proposals.	The report will outline the Welsh Government funding criteria and programme priorities which currently wait to be published. It will detail the process undertaken to identify the proposals for the bid.	Tina McMahon Dave Whetter

Regeneration & Environment Scrutiny Committee Forward Work Programme
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Meeting Date: 1 November 2016			
Subject	Purpose	Key Issues	Witnesses
Highway Asset Management Plan (P1)	Pre-decision	To update on the current All Wales approach to Asset Management and seek endorsement for CCBC's development of its Highways Asset Management Plan	Terry Shaw
Leisure Review Proposals (P2)	To update the Committee on the outcome of the Sport & Leisure Review (s) agreed by the Committee at its June 2016 meeting.	<ul style="list-style-type: none"> • Completion of BIP review and findings/ outcomes. • Next steps in terms of adoption of strategy by the Authority. 	Mark S Williams
Vibrant Viable Places Proposal (P3)	To consult on the Viable Vibrant Places (VVP) grant bid proposals.	The report will outline the Welsh Government (WG) VVP funding criteria and submission timetable which currently waits to be published. It will detail the bid being made by CCBC for funding to engage the local community in a range of social, environmental and economic projects.	Awaiting for confirmation from WG. Anticipated the following officers will attend: Tina McMahon Jane Roberts-Waite Dave Whetter
City Deal Update (P4)	To provide an update on City Deal developments.	<ul style="list-style-type: none"> • Details to be confirmed nearer the date. 	Christina Harry

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Meeting Date: 13 December 2016			
Subject	Purpose	Key Issues	Witnesses
Car Parking Review (P1)	To bring forward report and recommendations of the task and finish group.	To be determined from the task and finish group outcomes.	Terry Shaw Clive Campbell Chair of Task and Finish group
Review of Street Lighting Changes (P2)			

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Meeting Date: 14 February 2017			
Subject	Purpose	Key Issues	Witnesses
Environment Budget Update (P1)	Briefing report in relation to Service Revenue Budget Monitoring for 2016/17.	Service provision and delivery remaining within budget funding for the financial year and highlighting any ongoing budget pressures	Mike Eady
Road Speed Review (P2)	To explain the Speed review process to Members and advise of the outcomes and way forward.	Highlight those stretches of the Council's highway network that will be changing speed restrictions.	Terry Shaw Clive Campbell

Meeting Date: 28 March 2017			
Subject	Purpose	Key Issues	Witnesses
City Deal Update (P1)	To provide an update on City Deal developments.	<ul style="list-style-type: none"> • Details to be confirmed nearer the date. 	Christina Harrhy

(Key P1,2,3,4 – Priority 1,2,3 or 4)

Cabinet Forward Programme

APPENDIX 2

29TH JUNE 2016	Key Issues	Service Area
Cabinet Forward Work Programme Blaenraglen Waith y Cabinet	To seek Cabinet endorsement of the Forward Work Programme for the period April 2016 to June 2016.	Legal and Democratic Services
Governance Arrangements – SEW Education Achievement Service Trefniadau Llywodraethu Gwasanaeth cyflawni addysg y ddwyrain cymru	Update to current governance arrangements to reflect the new National Model of Regional Working for Education Consortia.	EAS/ Education
Amendments to Authorisation of officers within the Public Protection Division Diwygiadau i Awdurdodi swyddogion o fewn Is-adran Diogelu'r Cyhoedd	To inform Cabinet of required changes to the legal powers for officers of the Public Protection Division and to seek approval for additional authorisation under a number of Acts of Parliament in order to enforce the legislation and carry out their duties.	Public Protection
Closure of the Key Stage 2 Specialist Resource Based for children with Hearing impairment at Hendre Junior School, and Redesignation of the Social Inclusion Class of Cefn Fforest Primary School: Outcome of the Formal Consultation Process. Cau Canolfan Adnoddau Arbenigol Cyfnod Allweddol 2 Ar Gyfer Plant Sydd Â Nam Ar	To update Cabinet on the formal consultation process and to seek a decision on the proposal to close the Specialist Resource Base at Hendre Junior School, and Re-designation of the Social Inclusion Class of Cefn Fforest Primary School	Additional Learning Needs, Education

Cabinet Forward Programme

APPENDIX 2

<p>Y Clwy Yn Ysgol Iau Hendre Ac Ail-Ddynodi Dosbarth Cynhwysiad Cymdeithasol Yn Ysgol Gynradd Cefn Fforest: Canlyniad Y Broses Ymgynghoriffurfiol.</p>		
<p>Welsh Language Standards Annual Report 2015-2016.</p> <p>Adroddiad Blynyddol Y Safonau Iaith Gymraeg 2015-2016.</p>	<p>The purpose of this report is to consider the Welsh Language Annual Report on Monitoring and Improvement. The Welsh Language report must be published before the end of June each year.</p>	<p>Public Protection</p>
<p>Notice of Motion - Remedial Action to improve air quality on Plafodyrynys Road.</p>	<p>Notice of Motion</p>	<p>Public Protection</p>

13TH JULY 2016	Key Issues	Service Area
<p>Community and Leisure Services Division – Various Issues Relating to Fees for Specific Services</p>	<p>The report outlines a number of service areas where there are either new services to be offered that require fees to be set or where fee increases have not been implemented for a number of years such that the fee structure is no longer sustainable and/or is not recovering the full cost of the service. The report therefore seeks cabinet approval to introduce certain new fees and to increase or change the fee structure of others.</p>	<p>Community and Leisure Services</p>
<p>Winter Maintenance Plan</p>	<p>To seek endorsement of the council's annual approach to Winter Maintenance</p>	<p>Engineering Services</p>
<p>Federation of Schools</p> <p>Ffederasiwn Ysgolion</p>	<p>This report outlines proposal to agree to support, in principle, the federation of schools. The specific recommendation is to proceed with proposals in the autumn term to include Bedwas Junior/Rhydri Primary, Fleur-de-Lys Primary/Pengam Primary and Cwmfelinfach Primary/Ynysddu Primary schools.</p>	<p>Education</p>

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Property Services - State of the Estate Report 31st March 2016. Gwasanaethau Eiddo - Adroddiad Cyflwr yr Ystâd 31ain Mawrth 2016.	For some time now the Welsh Government (WG) has produced an annual report on the "State of the Estate" relating to property in their ownership. The report is very useful and has been widely circulated by WG. The report has prompted Property Services to prepare a similar report for the council. The main driver for that being introduced now is to reflect on the significant changes that have been made to the council's property portfolio and the way that portfolio is now managed.	C. Jones
Islwyn High School - Instrument of Government	To seek Cabinet's agreement on an Instrument of Government to establish the Governing Body for Islwyn High School which will be established from September 2016.	K. Cole

27TH JULY 2016	Key Issues	Service Area
Provisional Outturn for 2015/16 Alldro Dros Dr oar gyfer 2015/16	This report will provide Cabinet with details of the provisional revenue budget outturn for the 2015/16 financial year prior to the annual audit by the Authority's External Auditors, Grant Thornton. The report will provide an overview of the Council's financial performance and will set out the reasons for any significant variations against budget.	Corporate Finance
Reserves Strategy Strategaeth Cronfeydd wrth Gefn	Following a review of the Reserves Protocol this report will seek Cabinet endorsement of a reserves strategy setting out details of the types of reserves held by the Authority, their purpose and the processes for authorising use of the reserves.	Corporate Finance
Financial Resilience Report. Adroddiad Gwydnwch Ariannol.	Cabinet will be presented with the Wales Audit Office (WAO) financial resilience assessment report for Caerphilly CBC. The review work on which the report is based focusses on the delivery of agreed savings for the 2014/15 financial year and budget planning arrangements for 2015/16. All Local Authorities in Wales have been subject to review and individual reports have been produced by the WAO. The report being presented to Cabinet will include details of the key findings of the review, a risk assessment and proposals for improvement.	Corporate Finance
Wales Audit Office Review of the Development of a Sport and Leisure Strategy Adolygiad Swyddfa Archwilio Cymru o Ddatblygiad o	To update Cabinet on the outcome of a recent Wales Audit Office (WAO) review of the development of a Sport & Leisure Strategy and the next steps to be taken by the Council in addressing the recommendations made by the WAO.	Corporate Services

Cabinet Forward Programme

APPENDIX 2

Strategaeth Hamdden a Chwaraeon.		
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7TH SEPTEMBER 2016	Key Issues	Service Area

21ST SEPTEMBER 2016	Key Issues	Service Area

5TH OCTOBER 2016	Key Issues	Service Area
Highway Maintenance Plan	To seek endorsement of the Council's approach to maintaining its highway network	Engineering Services

19TH OCTOBER 2016	Key Issues	Service Area

2ND NOVEMBER 2016	Key Issues	Service Area

16TH NOVEMBER 2016	Key Issues	Service Area
Highway Asset Management Plan Cynllun Cynnal a Chadw'r	To update on the current All Wales approach to Asset Management and seek endorsement for CCBC's development of its Highways Asset Management Plan	Engineering Services

Cabinet Forward Programme

APPENDIX 2

Priffyrdd.		
Treasury Management –Review of MRP Policy Rheolaeth Y Trysorlys – Adolygiad o’r Polisi Isafswm y Ddarpariaeth Refeniw	This report will set out options for revising the Minimum Revenue Provision (MRP) Policy to identify potential savings to support the Medium Term Financial Plan (MTFP).	Corporate Finance
Mid-Year Budget Monitoring (Whole Authority) Monitro Cabol Blwyddyn Cyllideb 2015/16	This report will provide details of projected whole-Authority revenue expenditure for 2016/17 along with details of any significant issues arising. The report will also update Cabinet on progress in delivering approved savings for the 2016/17 financial year.	Corporate Finance

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